October 9, 2018

Mr. Bill Gates

CEO Microsoft

1291 Windows Way

Seattle Washington, 14027

To Mr. Gates:

I am writing in response to the advertisement posted on Monster.com for the position of computer data specialist. I was pleased to see this posting appear for your company, as I believe that my skills and drive would prove to be extremely beneficial to your Microsoft team.

As my resume indicates, I am a recent graduate of Frontier University. During my four years at Frontier, I was able to complete my Bachelors of Science degree in Computer Technology, specializing in data programming. In addition, since I was able to complete an internship at Blue Corporation, I was able to build my teamwork skills and technical skills using a Windows based platform to create new software and data protection programs.

My background includes the design and creation of various data programming devices including Droid based phone aps, virus protection software and I have also gained experience marking my products through my own website, which can be reviewed at bluefrontier.com. I consider myself a self-starter and I consistently look to review and update my products to be the finest on the market.

In doing research on Microsoft, I was extremely impressed to learn about your history as a self-starter as well Mr. Gates. I see that your computer data specialists do need experience in all types of technical devices, which I do have. In addition to my experience, I was on the Deans list at college (High honor roll), I was named most likely to succeed by my classmates and I completed a second degree in Business Marketing.

I would enjoy the opportunity to discuss my qualifications in more detail with you regarding this position at a time that is convenient for you. I know I can offer Microsoft a forward thinking, self-starter type person who always looks to be better.

I can be reached at 716-999-9999 or at my personal email address SClaus1225@gmail.com. I look forward to hearing from you at a favorable time so I can discuss my qualifications in more detail.

Sincerely,

Santa Claus (You sign here)

Santa Claus

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